



NSW POLICE FORCE  
**STATE CRIME COMMAND**  
**Terms of Reference**



**CASE TITLE:** Suspicious disappearances and deaths of Mattaini, Warren & Russell.

**STRIKE FORCE:** NEIWAND

**SCC C.O.R.D.S:** 2016-0306 **WBS:** STA-SCC-STF.01.02362

**To:** Detective Sergeant Steve Morgan                      **INVESTIGATION SUPERVISOR**  
 Detective Senior Constable Michael Chebl                      **OFFICER IN CHARGE**

You are appointed with the assigned roles to a strike force code named 'NEIWAND' with the following Terms of Reference: -

- a. To re-investigate the suspicious disappearance and death of Giles Mattaini from Bondi on 01/09/1985; the suspicious disappearance and death of Ross Warren from Bondi on 22/07/1989 and; the suspected murder of John Russell at Bondi on 23/11/1989.

**INVESTIGATION DIRECTIVES**

Within 14 days of receiving these Terms of Reference, you are to contact the Manager, State Crime Command, (SCC) Legal Section or his representative on [REDACTED] to arrange for an initial legal conference.

a) **STAFF**

You are to lead an investigative team as nominated by the Commander Homicide Squad and approved by the Director, Serious Crime Directorate. You are to ensure that each team member has their roles clearly defined within the e@gle-i resource list; this list is to be regularly updated.

b) **REPORTING**

Your first Progress Report is due to the Director by 12/07/2016. The initial classification for this investigation is **BRONZE** until re-classified by the Director. All subsequent reports will be submitted bi monthly and will form the basis for a monthly review of the investigation. Any changes to status, staff or resources shall be noted in this Progress Report.

**THE FOLLOWING STAFF RESPONSIBILITIES/DUTIES AND PROCEDURES WILL BE ADHERED TO DURING THIS INVESTIGATION:**

1. Detective Sergeant Steve Morgan will be the Investigation Supervisor and will assume the role of Investigation Supervisor on e@gle i.
2. Detective Senior Constable Michael Chebl will be the Officer in Charge (OIC) of the

investigation. During the course of the investigation the OIC, in consultation with the Investigation Supervisor or a representative nominated by the Detective Superintendent, Homicide Squad, will be accountable for operational and administrative decisions (i.e. deployment of staff, reports, diaries etc).

3. As the OIC Detective Senior Constable Michael Chebl will be responsible for the timely and professional submission of the brief of evidence.
4. Will be conducted in accordance with the Police 'Code of Conduct and Ethics'. Any information concerning corrupt and/or unethical conduct, including conflicts of interest, whether involving your staff or others, will be reported in writing immediately to the Director, Serious Crime Directorate and the Professional Standards Manager, SCC.
5. All information in this major crime investigation is to be recorded in a comprehensive manner, and at the first available opportunity. It is equally the role of the Officer in Charge of the investigation, the Investigation Supervisor, and the overall Commander or Manager, to ensure that both comprehensive and timely information management occurs throughout the life of the Strike Force.
6. Utilise e@gle.i for information management purposes. You are to ensure that these Terms of Reference and any Investigation Agreement are included in e@gle.i. In addition, utilise COPS for intelligence/case management purposes and ensure all arrests, incidents and intelligence reports are recorded in the appropriate manner on COPS.
7. Utilise vehicle/s strictly in accordance with the NSW Police Handbook.
8. Be located at Homicide Squad – Unsolved Homicide Team, or other premises as required.

This phase of the investigation commenced on the 11/05/2016.

**YOU WILL:**

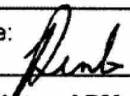
1. Ensure that corruption prevention risk management strategies, including informant management practices, are established, effectively implemented and documented, communicated clearly to staff members and continually monitored and evaluated. Identified risks will be addressed immediately and corrective action recorded.
2. Clearly communicate to all members of the investigation team that when they identify:
  - (a) corrupt or improper conduct on the part of team members and/or
  - (b) improper associations between police, including former police, and criminals and/or persons of interest to the investigation,to immediately notify you in writing of that corrupt and/or improper conduct or association. You will immediately notify in writing the Director, Serious Crime Directorate and the Professional Standards Manager, SCC, of that corrupt and/or improper conduct or association. All action taken by you must be documented.
3. Contact the Manager – Assets Confiscation Unit, on [REDACTED] to discuss the seizing of assets.



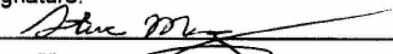
4. Ensure that all appointments (firearms, oleoresin capsicum spray, etc) issued to members of the investigation team are used, stored and maintained in accordance with Police handbook.
5. Ensure appropriate confidentiality is maintained.
6. Ensure that if, during the course of any approved Strike Force, the assistance of the NSW Crime Commission is sought, a copy of the appropriate Crime Commission Reference (Notice) is provided to Crime Directorates Support – Serious Crime Directorate for inclusion in the SCC file AFTER the Squad Commander AND the Investigation Supervisor has personally satisfied him/her self that the investigation being undertaken PROPERLY falls within the terms of said Reference.
7. Immediately provide the Detective Superintendent, Homicide Squad or an appointed representative with a copy of these 'Terms of Reference'.
8. Regularly report to the Detective Superintendent, Homicide Squad or the appointed representative, by way of situation report, progress report and verbally as required.
9. Address any positive and negative aspects of the investigation in the progress reports if urgency or impact does not require immediate notification to the Detective Superintendent, Homicide Squad or the appointed representative.
10. Provide a comprehensive operational assessment at the completion of your involvement in the investigation.

You are required to read and acknowledge that you understand this document by signing hereunder.


Signature:

  
**John Kerlatec APM**  
**Detective Chief Superintendent**  
**Serious Crime Directorate**  
**State Crime Command**  
13/5/16

Signature:

  
**Steve Morgan**  
**Detective Sergeant**  
**Investigation Supervisor (S/F NEWAND)**  
**State Crime Command**  
30/6/2016

Signature:

  
**Michael Chebl**  
**Detective Senior Constable**  
**Officer in Charge (S/F NEWAND)**  
**State Crime Command**  
16/5/16