

NSW POLICE
STATE CRIME COMMAND
Terms of Reference

CASE TITLE: MURDER OF WILLIAM DUTFIELD
 STRIKE FORCE: HAMISH
 S.C.C. Ref: 2008 - 0586 ION: 4000008845

To: Detective Sergeant Matthew HYDE INVESTIGATION CO ORDINATOR
 Detective Senior Constable Stephen HUNGERFORD OFFICER IN CHARGE

You are appointed to a strike force code named 'HAMISH' with the following Terms of Reference:

- a. To further investigate the circumstances surrounding the murder of William James DUTFIELD at Mosman on the 19/11/1991.

INVESTIGATION DIRECTIVES

Within 14 days of receiving these Terms of Reference, you are to contact the Manager, State Crime Command, (SCC) Legal Section or his representative on E/N 27580 (8835 7580) to arrange for an initial legal conference.

The following personnel have been assigned to the investigation with the mentioned role:

THE FOLLOWING STAFF RESPONSIBILITIES/DUTIES AND PROCEDURES WILL BE ADHERED TO DURING THIS INVESTIGATION:

Detective Sergeant Matthew Hyde	INVESTIGATION COORDINATOR
Detective Senior Constable Stephen HUNGERFORD	OFFICER IN CHARGE
Detective Senior Constable Michael NEMETH	INVESTIGATOR

1. Detective Sergeant Matthew HYDE will be the Investigation Coordinator and will assume the role of Investigation Supervisor on E@gle i. During the course of the investigation you will perform your duties as defined in the JSR for the position of Investigations Coordinator.
2. Detective Senior Constable Stephen HUNGERFORD will be the officer in charge of the investigation. During the course of the investigation all staff will report to this person who will be accountable for all operational and administrative decisions (i.e. deployment of staff, overtime, reports, diaries etc). These decisions will be made in consultation with the Investigation Coordinator or a representative nominated by the Detective Superintendent, Homicide Squad, (HS).
3. Be conducted in accordance with the Police 'Code of Conduct and Ethics'. Any information concerning corrupt and/or unethical conduct, including conflicts of interest, whether involving your staff or others, will be reported in writing immediately to the Manager, Operations and the Professional Standards Manager, SCC.

4. All information in this major crime investigation is to be recorded in a comprehensive manner, and at the first available opportunity. It is equally the role of the Officer In Charge of the investigation, the Investigation Supervisor, and the overall Commander or Manager, to ensure that both comprehensive and timely information management occurs throughout the life of the Strike Force.
5. Utilise e@gle.i for information management purposes. You are to ensure that these Terms of Reference and any Investigation Agreement are included in E@gle i. In addition, utilise COPS for intelligence/case management purposes and ensure all arrests, incidents and intelligence reports are recorded in the appropriate manner on COPS.
6. Utilise vehicle/s strictly in accordance with the NSW Police Handbook.
7. Be located at HS or premises as required.

This phase of the investigation commenced on the 9th of September 2008.

YOU WILL:

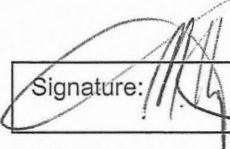
1. Ensure that corruption prevention risk management strategies, including informant management practices, are established, effectively implemented and documented, communicated clearly to staff members and continually monitored and evaluated. Identified risks will be addressed immediately and corrective action recorded.
2. Clearly communicate to all members of the investigation team that when they identify:
 - (a) corrupt or improper conduct on the part of team members and/or
 - (b) improper associations between police, including former police, and criminals and/or persons of interest to the investigation,
 team members are to immediately notify you in writing of that corrupt and/or improper conduct or association. You will immediately notify in writing the Manager, Operations and the Professional Standards Manager, SCC, of that corrupt and/or improper conduct or association. All action taken by you must be documented.
3. Ensure that all appointments (firearms, oleoresin capsicum spray, etc) issued to members of the investigation team are used, stored and maintained in accordance with Police handbook.
4. Ensure appropriate confidentiality is maintained.
5. Ensure that if, during the course of any approved Strike Force, the assistance of the NSW Crime Commission is sought, a copy of the appropriate Crime Commission Reference (Notice) is provided to Investigation Support for inclusion in the SCC file AFTER the Squad Commander AND the Investigations Co-ordinator has personally satisfied him/her self that the investigation being undertaken PROPERLY falls within the terms of said Reference.
6. Immediately provide the Detective Superintendent, HS or an appointed representative with a copy of these 'Terms of Reference'.

- 7. Regularly report to the Detective Superintendent, HS or the appointed representative, by way of situation report, progress report and verbally as required. Your first progress report is due by the 18th of November, 2008. Subsequent reports will be submitted bi monthly and will form the basis for a bi monthly review of the investigation.
- 8. Address any positive and negative aspects of the investigation in the bi monthly reports if urgency or impact does not require immediate notification to the Detective Superintendent HS or the appointed representative.
- 9. As soon as possible notify Investigation Support, SCC (8835 8344 E/N 28344, fax 8835 8355 EN 28355) regarding any change in staff, resources or the status (i.e. suspend, recommence, brief preparation etc) of the investigation.
- 10. Provide a comprehensive operational assessment at the completion of your involvement in the investigation.

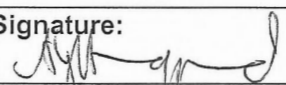
You are required to read and acknowledge that you understand this document by signing hereunder.

Signature: _____

R. D. Del Monte
Detective Chief Superintendent
Investigation Support
State Crime Command
____/____/____

Signature:  _____

M. Hyde
Detective Sergeant
Investigation Supervisor (S/F Hamish)
State Crime Command
7 / 10 / 2008

Signature:  _____

S. Hungerford
Detective Senior Constable
Officer in Charge (S/F Hamish)
State Crime Command
07 / 10 / 2008